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Date

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Name

## **JUDICIAL REVIEW**

### **SELF-HELP CLINIC INFORMATION**

#### **(GENERAL)**

The Community Legal Assistance Society runs a self-help clinic for those persons wishing to bring judicial review. The client is expected to do as much of the work as possible. The client represents himself in Court. The Self-Help Clinic does not provide a lawyer for Court appearances.

#### **Who Qualifies?**

There are three qualifications:

1. You must financially qualify for our services. We generally follow the low-income guidelines issued by Statistics Canada.
2. Your case must have legal merit. If there isn't any legal merit to the case we do not provide this service.
3. We must have the resources available.

#### **What is a Self-Help Clinic?**

This self-help clinic is based on the premise that the client would do as much of the work as possible. The lawyer acts more like a coach. Clients have overall responsibility for handling the judicial review. You should be the type of person who can follow advice and direction.

The clients are expected to file the court papers, serve the court papers and to appear in court themselves. We do not provide lawyers who appear in court. The client must do it himself or herself.

At various stages of the judicial review process, the clients phone and make an appointment to see the lawyer to get advice. We work on an in-person appointment system.

Please note:

- Do not give our address for deliver of documents
- Also, we will not speak to the other side or the other side's lawyer

### **Time Limits and Obstacles**

Here are some preliminary warnings:

- There is a time limit for bringing judicial review. The *Administrative Tribunal Act* sets a time limit of Sixty (60) days. There is a possibility for getting an extension of time. However, there is no guarantee the court would grant such an extension. Some but not all Tribunals are covered by this time limit.
- Here are some obstacles to judicial review:
  - The vast majority of such judicial reviews fail. We estimate that 90% fail. Obtain legal advice on the chances of winning.
  - If you lose your judicial review in BC Supreme Court, you might have to pay the other side's court costs. This could be thousand of dollars.
  - You should budget between \$300 and \$500 for expenses. These expenses include court fees, courier fees and copying fees to name a few. If you are low income, the court may grant indigent status to you and waive the court fees. There are still expenses such as photocopying and courier fees.

### **Composition of Family**

No. of Adults \_\_\_\_\_

No. of Children and Ages

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**FINANCIAL STATEMENT  
(Family)**

**MONTHLY INCOME** [attach proof — i.e., most recent pay stubs or payment advice, etc., if available]

Estimated net monthly income from all sources:

Employment income \_\_\_\_\_

Pension \_\_\_\_\_

Dividend \_\_\_\_\_

Interest \_\_\_\_\_

Other \_\_\_\_\_

**TOTAL** [estimated net monthly income] \$ \_\_\_\_\_

**ESTIMATED MONTHLY EXPENSES** [attach receipts for the following if available]

Estimated monthly expenses related to housing \_\_\_\_\_

Estimated monthly expenses related to transportation \_\_\_\_\_

Estimated monthly expenses related to household expenses \_\_\_\_\_

Estimated monthly expenses related to medical and dental expenses \_\_\_\_\_

Estimated monthly expenses, not included above, related to dependant children \_\_\_\_\_

Estimated monthly personal expenses, not included in above \_\_\_\_\_

Estimated monthly debt payments [specify] \_\_\_\_\_

**TOTAL** [estimated monthly expenses] \_\_\_\_\_

**ASSETS**

[specify assets and set out their estimated value]

1.	House	\$ _____
2.	Car	\$ _____
3.	RRSP	\$ _____
4.	Other (explain)	\$ _____
5.		\$ _____
<b>TOTAL [estimated asset values]</b>		<b>\$ _____</b>

**DEBTS**

[specify debts and set out their estimated value]

1	Mortgage	\$ _____
2.	Credit Cards	\$ _____
3.	Other	\$ _____
4.		\$ _____
<b>TOTAL [estimated debts]</b>		<b>\$ _____</b>

I have read the above and agree to it. I further verify the financial information is accurate. I understand that I am applying for the Clinic's services.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
(NAME PRINT)

\_\_\_\_\_  
ADDRESS (PRINT)

\_\_\_\_\_  
PHONE (HOME)

\_\_\_\_\_  
CITY

\_\_\_\_\_  
PHONE (WORK)

\_\_\_\_\_  
POSTAL CODE

\_\_\_\_\_  
PHONE (CELL)

\_\_\_\_\_  
E-MAIL

\_\_\_\_\_  
NAME TRIBUNAL

\_\_\_\_\_

\_\_\_\_\_  
NAME OF OPPOSING SIDE

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_

\_\_\_\_\_  
ADDRESS

Who referred you to us?

- (a) BC Supreme Court Self-Help Centre \_\_\_\_\_
- (b) Court Registry \_\_\_\_\_
- (c) Law Line \_\_\_\_\_
- (d) Other (specify) \_\_\_\_\_